MARCHE PUBLIC DE FOURNITURES COURANTES ET SERVICES

**ACTE D'ENGAGEMENT  
(AE)**



**2026SERVP00001**

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| ***Pouvoir adjudicateur exerçant la maîtrise d’ouvrage*** |
|  |
| Toulouse INP |
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| ***Objet du marché*** |
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| Maintenance périodique obligatoire des installations de sécurité incendie et désenfumage de l’INP de Toulouse |
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| **Marché sur procédure d’appel d’offres ouvert** en application de l’article L2124-2 du Code de la commande publique |
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**L’offre a été établie sur la base des conditions économiques en vigueur le 01/02/2026.**

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| ***Date du marché*** |  |
| ***Montant HT*** |  |
| ***Montant TTC*** |  |
| ***Code CPV principal*** | 50413200 |

**ACTE D'ENGAGEMENT  
(AE)**

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| ***Représentant du pouvoir adjudicateur (RPA)*** |
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| Madame Dominique POQUILLON - Présidente de Toulouse INP |
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| ***Ordonnateur*** |
|  |
| Présidente de Toulouse INP |
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| ***Comptable public assignataire*** |
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| L’Agent Comptable de Toulouse INP |
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# ARTICLE PREMIER. CONTRACTANT(S)

**Je soussigné,**

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**Nous soussignés,**

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| **Cotraitant 2** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Cotraitant 3** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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après avoir :

* pris connaissance du Cahier des Clauses Administratives Particulières (CCAP) et du Cahier des Clauses Techniques Particulières (CCTP) **N°2026SERVP00001** et des documents qui y sont mentionnés ;
* produit les documents et renseignements visés aux articles R.2143-3 et R.2143-4 du Code de la commande publique ;

**m'engage** sans réserve, à produire, dans les conditions fixées au règlement de la consultation, les certificats, attestations et déclarations mentionnés aux articles R.2143-6 à R.2143-10 du Code de la commande publique ainsi que les attestations visées aux articles 5.1 du règlement, conformément aux stipulations des documents cités ci-dessus, à exécuter les prestations du présent marché dans les conditions ci-après définies.

L'offre ainsi présentée ne **me** lie toutefois que si son acceptation **m'**est notifiée dans un délai de 90 jours à compter de la date limite de remise des offres fixée par le règlement de la consultation.

**nous engageons** sans réserve, en tant que cotraitants **groupés solidaires**, représentés par :

mandataire du groupement, à produire, dans les conditions fixées au règlement de la consultation, les certificats, attestations et déclarations mentionnés aux articles R.2143-6 à R.2143-10 du Code de la commande publique ainsi que les attestations visées aux articles 5.1 du règlement, conformément aux stipulations des documents cités ci-dessus, à exécuter les prestations du présent marché dans les conditions ci-après définies.

L'offre ainsi présentée ne **nous** lie toutefois que si son acceptation **nous** est notifiée dans un délai de 90 jours à compter de la date limite de remise des offres fixée par le règlement de la consultation.

**nous engageons** sans réserve, en tant que cotraitants **groupés conjoints**, représentés par :

mandataire du groupement, à produire, dans les conditions fixées au règlement de la consultation, les certificats, attestations et déclarations mentionnés aux articles R.2143-6 à R.2143-10 du Code de la commande publique ainsi que les attestations visées aux articles 5.1 du règlement, conformément aux stipulations des documents cités ci-dessus, à exécuter les prestations du présent marché dans les conditions ci-après définies et selon la répartition des prestations précisée en annexe au présent acte d'engagement.

Le mandataire du groupement conjoint **est solidaire** de chacun des membres du groupement pour ses obligations contractuelles à l'égard de l'acheteur, pour l'exécution du marché.

L'offre ainsi présentée ne **nous** lie toutefois que si son acceptation **nous** est notifiée dans un délai de 90 jours à compter de la date limite de remise des offres fixée par le règlement de la consultation.

# ARTICLE 2. PRESTATIONS ET PRIX

## 2-1. Montant du marché

L'offre de prix est établie sur la base des conditions économiques à la date de remise de l’offre fixée en page 1 du présent acte d’engagement. Ce mois est réputé correspondre à celui de la date à laquelle le candidat a fixé son prix remis dans son offre finale.

Le présent marché comprend une partie forfaitaire et une partie unitaire.

Les modalités de variation des prix sont fixées à l'article 5.2 du Cahier des clauses administratives particulières (CCAP).

* **Montant des prestations forfaitaires :**

Les prestations de la maintenance préventive annuelle seront rémunérées par application d'un prix global forfaitaire pour l’ensemble des sites **pour 4 ans** égal à :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| * Montant **total** hors TVA**:** | | |  |  |
|  | | |  |  |
| * TVA au taux de |  | %,       soit |  |  |
|  | | |  |  |
|  | | |  |  |
| * Montant TVA incluse (1) : | | |  |  |
|  | | |  |  |
| Arrêté en lettres à |  | | |  |
|  | | | |  |

Le prix global forfaitaire est décomposé comme suit :

|  |  |  |
| --- | --- | --- |
| **Année** | **Montant HT annuel**  **(colonne W)** | **Montant TTC annuel**  **(colonne W)** |
| 2026 |  |  |
| 2027 |  |  |
| 2028 |  |  |
| 2029 |  |  |
| **TOTAL** |  |  |

* **Montant des prestations unitaires :**

|  |  |  |
| --- | --- | --- |
|  |  |  |

Les prestations seront rémunérées, via l’émission de bons de commande, par application aux quantités réellement exécutées des prix unitaires fixés dans le bordereau des prix.

**Groupement conjoint**

Le détail des prestations exécutées par chacun des membres du **groupement conjoint** ainsi que la répartition de la rémunération correspondante sont joints en annexe au présent acte d'engagement.

Le mandataire y indique en outre le montant de sa prestation de mandat.

## 2-2. Montant sous-traité

En cas de recours à la sous-traitance, conformément aux articles L.2193-4, L.2193-5 et R.2193-1 du Code de la commande publique, un formulaire DC4 sera annexé au présent acte d'engagement pour chaque sous-traitant et indiquera la nature et le montant des prestations qui seront exécutées par chaque sous-traitant, son nom et ses conditions de paiement. Le montant des prestations sous-traitées indiqué dans chaque formulaire annexé constitue le montant maximal de la créance que le sous-traitant concerné pourra présenter en nantissement ou céder.

Chaque formulaire annexé constitue une demande d'acceptation du sous-traitant concerné et d'agrément des conditions de paiement du contrat de sous-traitance. La notification du marché est réputée emporter acceptation du sous-traitant et agrément des conditions de paiement du contrat de sous-traitance.

* **Prestataire unique**

Le montant total des prestations sous-traitées conformément à ces formulaires annexés est de :

|  |  |  |
| --- | --- | --- |
| * Montant hors TVA |  |  |
|  |  |  |
| * Montant TVA incluse |  |  |

Les déclarations et attestations (article R.2193-1 du Code de la commande publique) des sous-traitants recensés dans les formulaires annexés, sont jointes au présent acte d'engagement.

* **Groupement solidaire**

Le montant total des prestations sous-traitées conformément à ces formulaires annexés est de :

|  |  |  |
| --- | --- | --- |
| * Montant hors TVA |  |  |
|  |  |  |
| * Montant TVA incluse |  |  |

Les déclarations (article R.2193-1 du Code de la commande publique) des sous-traitants recensés dans les formulaires annexés, sont jointes au présent acte d'engagement.

* **Groupement conjoint**

Le montant total des prestations sous-traitées conformément à ces formulaires annexés est de :

| **N° du cotraitant** | **Montant hors TVA** | **Montant TVA incluse** |
| --- | --- | --- |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| **Total** |  |  |

Les déclarations et attestations (article R.2193-1 du Code de la commande publique) des sous-traitants recensés dans les formulaires annexés, sont jointes au présent acte d'engagement.

# ARTICLE 3. DELAI D'EXECUTION DES PRESTATIONS

Le délai global d’exécution des prestations sur lequel s’engage le Titulaire débute à compter de la notification du présent marché et court jusqu’au 31/12/2029.

# ARTICLE 4. PAIEMENTS

Les modalités du règlement des comptes du marché sont spécifiées à l'article 8 du CCAP.

* **Prestataire unique**

L'acheteur se libérera des sommes dues au titre du présent marché en faisant porter le montant au crédit du compte (joindre un RIB ou RIP) :

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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Toutefois, l'acheteur se libérera des sommes dues aux sous-traitants payés directement en en faisant porter les montants au crédit des comptes désignés dans les annexes, les avenants ou les actes spéciaux.

* **Groupement solidaire**

L'acheteur se libérera des sommes dues au titre du présent marché en faisant porter le montant au crédit des comptes (joindre un RIB ou RIP) :

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | **Cotraitant 2** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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|  | **Cotraitant 3** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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|  | **Cotraitant 4** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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|  | **Cotraitant 5** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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Toutefois, l'acheteur se libérera des sommes dues aux sous-traitants payés directement en en faisant porter les montants au crédit des comptes désignés dans les annexes, les avenants ou les actes spéciaux.

* **Groupement conjoint**

L'acheteur se libérera des sommes dues au titre du présent marché en faisant porter le montant au crédit des comptes (joindre un RIB ou RIP) :

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|  | **Cotraitant 1** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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|  | **Cotraitant 2** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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|  | **Cotraitant 3** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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|  | **Cotraitant 4** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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|  | **Cotraitant 5** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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Toutefois, l'acheteur se libérera des sommes dues aux sous-traitants payés directement en en faisant porter les montants au crédit des comptes désignés dans les annexes, les avenants ou les actes spéciaux.

# ARTICLE 5. AVANCE

* **Prestataire unique**

Le prestataire désigné ci-devant :

**refuse** de percevoir l'avance prévue à l'article 7 du CCAP.

**ne refuse pas** de percevoir l'avance prévue à l'article 7 du CCAP.

* **Groupement solidaire**

Les prestataires désignés ci-devant :

**refusent** de percevoir l'avance prévue à l'article 7 du CCAP.

**ne refusent pas** de percevoir l'avance prévue à l'article 7 du CCAP.

* **Groupement conjoint**

| **N° du cotraitant** | **Avance prévue à l'article 7 du CCAP** | |
| --- | --- | --- |
| 1 | refusent de la percevoir | ne refusent pas de la percevoir |
| 2 | refusent de la percevoir | ne refusent pas de la percevoir |
| 3 | refusent de la percevoir | ne refusent pas de la percevoir |
| 4 | refusent de la percevoir | ne refusent pas de la percevoir |
| 5 | refusent de la percevoir | ne refusent pas de la percevoir |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Fait en un seul original | | | | | |
| à : |  | le : |  | |  |
|  |  |  |  | | |
| Mention(s) manuscrite(s) "lu et approuvé" signature(s) du/des prestataire(s) : | | | | | |
|  |  | | | |  |
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|  |  |
| --- | --- |
| **Acceptation de l'offre** | |
| Est acceptée la présente offre pour valoir acte d'engagement.  Montant forfaitaire total en € HT pour 4 ans :  TVA :  Montant forfaitaire total en € TTC pour 4 ans :  En lettres : | |
| Le Représentant de l'acheteur | |
| à : | le : |

**ANNEXE N°1 A L'ACTE D'ENGAGEMENT EN CAS DE**

**GROUPEMENT CONJOINT**

**Détail des prestations exécutées par chacun des cotraitants**

**Répartition de la rémunération correspondante**

**1. Détail des prestations :**

| **Nom du mandataire**  **cotraitant 1** | | **Prestations du mandataire - Poste(s) technique(s)** |
| --- | --- | --- |
|  | |  |
|  | |  |
|  | |  |
| **Autres cotraitants** | | **Prestations des autres cotraitants - Poste(s) technique(s)** |
|  | |  |
| **N°2** |  |  |
|  | |  |
| **N°3** |  |  |
|  | |  |
| **N°4** |  |  |
|  | |  |
| **N°5** |  |  |

**2. Répartition de la rémunération**

| **Prestations** | | | | | **Montant hors TVA** | **Montant TVA** | **Montant TVA incluse** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Mandataire - cotraitant 1** | | | | |  |  |  |
|  | | TVA |  | % |  |  |  |
|  | | TVA |  | % |  |  |  |
|  | | | | |  |  |  |
| Prestation de mandat | | | | |  |  |  |
|  | | | | |  |  |  |
| **Total mandataire** (I) | | | | |  |  |  |
| **Autres cotraitant** | | | | |  |  |  |
| N° | 2 | TVA |  | % |  |  |  |
|  | | TVA |  | % |  |  |  |
|  | | | | |  |  |  |
| N° | 3 | TVA |  | % |  |  |  |
|  | | TVA |  | % |  |  |  |
|  | | | | |  |  |  |
| N° | 4 | TVA |  | % |  |  |  |
|  | | TVA |  | % |  |  |  |
|  | | | | |  |  |  |
| N° | 5 | TVA |  | % |  |  |  |
|  | | TVA |  | % |  |  |  |
|  | | | | |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Total autres cotraitants** (II) |  |  |  |
| **Total de la tranche** (I) + (II) |  |  |  |